

## Job Advertisement

- ▶ Position: HR Generalist (m/f/div)
- ▶ Division: Human Resources Department
- ▶ Company: FUJIFILM Europe GmbH

FUJIFILM is a globally operating technology group. Committed to continuous innovation FUJIFILM brings leading-edge products to a broad spectrum of industries including medical, life sciences, consumer electronic, chemical, graphic arts, information systems, photography and office products based on its vast portfolio of digital, optical, fine chemical and thin film coating technologies.

FUJIFILM *Europe* is the wholly owned subsidiary group of FUJIFILM Corporation, representing various business domains throughout Europe. The FUJIFILM Europe group operates across approx. 20 countries and employs over 3,500 people. The European Headquarter organization of FUJIFILM is based in Düsseldorf. Furthermore the domestic sales operations for the business domains Photo Imaging, Graphics Systems and Medical Systems are based in Düsseldorf.

For our operations in Düsseldorf, we are currently looking for a

### **HR Generalist (m/f/div)**

as cover for a colleague on maternity leave. The term is initially up to June 2022.

#### **The Role:**

As a member of the German HR team you will report directly to the HR Manager Germany. In this position you will be a trusted advisor to management as well as employees and you will support a dedicated business area in all operational HR matters. Furthermore you will contribute to development of the HR department, with a focus on the implementation of harmonized systems, processes and IT solutions.

#### **Your responsibilities:**

- Execute and support a range of operational HR activities, such as recruitment, employee development & training, welfare, safety, performance management, compensation & benefits, disciplinary measures, exit procedures.
- Provide support in projects following the priority settings within the HR Germany team.
- Support the development and implementation of professional and efficient policies and procedures in line with the company's corporate vision.
- Support the implementation and usage of HR tools.
- Assist in the day to day contacts with the German Works Council.

#### **Required knowledge and skills:**

- Education on bachelor level or beyond.
- Additional qualification in human resources.
- Relevant experience in the role of a Human Resources Generalist or a very similar position.
- Excellent communication skills, fluency in German and English.
- Ability to analyze and present information in such a way that is understood by everyone within the organization.
- Well organized and methodical in approach to problem solving.
- Good understanding of employment law, tax law and social security law and how to apply them within day-to-day work, company policy documentation and staff welfare.

- Familiar with Microsoft Office and open to operate with any HR software.
- Knowledge of Workday is a plus.

**Required competencies:**

- You maintain high quality standards.
- You are an excellent team player.
- You are able to work in a multi-cultural environment.
- You are flexible, pro-active and willing to take responsibility.
- You have a high level of empathy and proven problem-solving skills.

**Our offer:**

We offer an exciting, challenging position in a highly international environment with great opportunities for professional and personal development and an attractive compensation package.

**Contact:**

If you are interested to join our German HR team, please send your application (including copies of certificates, references, earliest start date and salary expectation) preferably by e-mail to: [recruiting\\_feg@fujifilm.com](mailto:recruiting_feg@fujifilm.com).